

**FORM J
DRONES PERMIT**



This form must be returned to the Event Coordinator **no later than 2 weeks prior** to the move in of the event. The Event Organiser will be advised if approval is granted.

Contact Details			
Applicant's Name:		Position:	
Company Name:		Phone:	
Email:		Date of Permit Application:	
Event Name:		Event Date/s:	
Name of DCC Event Coordinator:		Area of activity <i>e.g. Hall 1;P1-5:</i>	
Applicant's Signature:			

Purpose

The following information will be required by the Darwin Convention Centre (DCC) before any permit for the use of Drones within the DCC is issued:

Excluded	REOC (Remote Pilots License & Remote Operators Certificate)				
<SUB-2KG	Yes	No	>2KG	Yes	No
Is your drone registered?	<input type="checkbox"/>	<input type="checkbox"/>	Do you hold a Remote Pilots License? If Yes – type and weight	<input type="checkbox"/>	<input type="checkbox"/>
Do you have accreditation from CASA or hold a Remote Pilots License (REPL)? If so, please attach.	<input type="checkbox"/>	<input type="checkbox"/>	Is the copy of your remotely piloted aircraft operator's certificate and any applicable instrument of approval from CASA?	<input type="checkbox"/>	<input type="checkbox"/>
What type of Remotely Piloted Aircraft are you using? (please enclose details with this permit)	<input type="checkbox"/>	<input type="checkbox"/>	What type of drone are you using and please supply weight of drone.	<input type="checkbox"/>	<input type="checkbox"/>
Do you have an Aviation Reference Number (ARN)? If so, please attach.	<input type="checkbox"/>	<input type="checkbox"/>	Do you have an aviation reference number? If so, please attach	<input type="checkbox"/>	<input type="checkbox"/>
Have you supplied a risk assessment? If so, please attach	<input type="checkbox"/>	<input type="checkbox"/>	Have you supplied a Risk Assessment a Job Safety Assessment and a Flight Authorisation from your Chief Remote Pilot? If so, please attach.	<input type="checkbox"/>	<input type="checkbox"/>

Documents Required	Attached YES
Please see above and attach as requested.	<input type="checkbox"/>

Workplace Health & Safety (WHS) Requirements

1. The Hirer must comply with and perform all WHS and CASA obligations under all Acts, regulations and legislation.
2. The Hirer is solely responsible for ensuring that any third parties engaged to carry out any works for or at the named event:
 - a. Comply with point 1 & 2 above
 - b. Are in possession of required safety documentation in relation to their event any associated activated undertaken by themselves or by third parties, including (but not limited to):
 - I. Risk Assessments (RA) for activities
 - II. Safe Work Method Statements (SWMS) for activities, and Job Safety Assessment
 - III. Current licensing if applicable or
 - IV. Exclusion notification or copies of Remote Operators Certificate / Remote Pilots License
 - V. CASA instruments of approval (where applicable)
 - VI. Relevant legislation,
 - a. CASR Part 101;
 - b. CASA Direction 96/17;
 - c. Casa.gov.au/drones.
3. Drone activity can only be carried out in certain areas of the venue due to room height restrictions.
4. Drones cannot be flown in a common area whilst another event is in place
5. Seasoned Pilots are the only operators able to fly drones within the Centre
6. The Darwin Convention Centre is not liable or responsible for loss or damage to any equipment bought in by a third party and drones are to be used at the owners / operators risk

DCC Office Use Only

DCC Event Number:		Approved/Declined:	
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This activity is not approved until confirmed by the Darwin Convention Centre management team.

Managed by ASM Global (Darwin) Pty Ltd