

**FORM E  
APPLICATION FOR EQUIPMENT HIRE  
EXHIBITOR SERVICES**



**All application forms must be received no less than 14 days prior to bump in of the event. Late fees may apply to services requested within this time.**

Please return this form to:  
Darwin Convention Centre  
GPO Box 735  
DARWIN NT 0801

Fax: +61 8 8923 9199

Email: [exhibitor@darwinconvention.com.au](mailto:exhibitor@darwinconvention.com.au)

**Any queries should be directed to the Events Assistant on 08 8923 9000.**

Upon receipt of you request, a member of the Events department will contact you to confirm your requirements.

**EXHIBITOR SERVICES ORDER FORM IS ATTACHED / HAS BEEN SUBMITTED (please tick)**

**No services will be provided until payment is received**

EVENT DETAILS			
<b>EVENT NAME:</b>			
<b>EVENT ID:</b>		<b>EVENT DATE(S):</b>	
<b>BOOTH NUMBER:</b>	<i>***If applicable</i>		

SERVICES REQUIRED				
Item	Price	No. ordered	Date	Total
Fork lift (including 1 tank of fuel per day)	\$150.00			\$
Fork lift driver (per hour min. of 3 hours)	\$55.00			\$
Scissor lift/boom (EWP) with operator (per hour)	\$150.00			\$
<i>* If you require additional services please contact your Event Coordinator.</i>			<b>TOTAL</b>	<b>\$</b>

**NOTE: This form will not be processed unless all information is complete and supplied along with the Exhibitor Services Order Form**