

**FORM B
APPLICATION FOR STAND CLEANING
EXHIBITOR SERVICES**



All application forms must be received no less than 14 days prior to bump in of the event. Late fees may apply to Services requested within this time.

Please return this form to:
Darwin Convention Centre
GPO Box 735
DARWIN NT 0801

Fax: +61 8 8923 9199

Email: exhibitor@darwinconvention.com.au

Any queries should be directed to the Events Assistant on 08 8923 9000.

Upon receipt of your request, a member of the Events Department will contact you to confirm your requirements.

EXHIBITOR SERVICES ORDER FORM (tick this box if form is attached)

No services will be provided until payment is received.

| EVENT DETAILS | | | |
|---------------|--|----------------|--|
| EVENT NAME: | | | |
| BOOTH NAME: | | | |
| BOOTH NUMBER: | | EVENT DATE(S): | |

SERVICES REQUIRED

Darwin Convention Centre’s cleaning staff clean public areas (aisles, foyers and amenities) throughout the operational hours of the event. **Cleaning staff are not responsible for cleaning exhibitor stands unless this form has been completed and returned with full payment prior to the event.**

| Stand Cleaning - Cleaning includes the removal of bulk waste, servicing of bins, cleaning of (hard or carpeted) floors and wiping down of bench tops. Select your stand size below and provide notes in the space provided. | | | |
|--|-----------------------------------|----------|-------|
| Dates Required | Stand Size | Cost | Notes |
| | Exhibitor Stand Cleaning <10sqm | \$36.00 | |
| | Exhibitor Stand Cleaning 10-18sqm | \$44.70 | |
| | Exhibitor Stand Cleaning 19-36sqm | \$65.00 | |
| | Exhibitor Stand Cleaning 37-54sqm | \$76.80 | |
| | Exhibitor Stand Cleaning 55-72sqm | \$108.40 | |
| | Exhibitor Stand Cleaning 73-90sqm | \$129.50 | |
| | Exhibitor Stand Cleaning 91-99sqm | \$139.50 | |
| | TOTAL | | |

NOTE: This form will not be processed unless all information is complete and supplied along with the Exhibitor Services Order Form